

JOB DESCRIPTION

POST TITLE: Teacher of English

LOCATION/BASED: Callerton Academy

GRADE: Main Pay Scale

RESPONSIBLE TO: Leader of Teaching and Learning in English

CORE PURPOSE:

To be accountable for learner achievement within timetabled classes by effective teaching and learning and to contribute to the monitoring and development of English and to student development.

MAIN DUTIES & KEY RESPONSIBILITIES

1. Create and manage a learning environment and achieve a supportive culture and procedures for information which enable learners to achieve their potential.
2. Contribute to the monitoring and development of English and student development across the curriculum to ensure suitable opportunities are provided for learner aspirations to be met.
3. Plan effectively in the short, medium and long-term and prepare lessons to ensure coverage of the curriculum and the differentiated needs of learners are met.
4. Apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved.
5. Assess, record and report on the development and progress of learners, and analyse relevant data to promote the highest possible aspirations for learners, targeting expectations and actions to raise learners' achievements.
6. Demonstrate ongoing development and application of phase knowledge to enrich the learning experience within and beyond the teacher's assigned groups of learners.
7. Work collaboratively within and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, parents, agencies and communities, to

enhance teaching and learning and promote the positive contribution and well-being of learners.

8. Contribute to the development and application of priorities, policies and activities in order to enable the achievement of whole school aims.
9. Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.
10. Contribute to supporting student wellbeing and personal development by acting as a role model and form tutor.

GENERAL RESPONSIBILITIES

1. To promote and safeguard the welfare of children and young people you come into contact with.
2. Demonstrate the vision and values of the Trust in everyday work and practice.
3. Maintain a positive view of change and be prepared to adapt the role as the Trust grows, matures and evolves.
4. To develop and maintain effective relationships with staff, pupils, parents, Trustees, local Governors, local businesses, and stakeholders.
5. Attend out of hours events as reasonably required.
6. Take responsibility for your own continuing professional development.
7. Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
8. Carry out duties in line with the Trust's Policy on Equality and Diversity and be sensitive and caring to the needs of others, promoting a positive approach to a harmonious working environment.

OTHER

The above duties are not exhaustive and you may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to you by the Trust.

It's important that this document is kept up to date, so that everyone knows exactly what is expected of them and misunderstandings are avoided. This job description will be kept under review and may be amended via consultation with the individual and Trust as required.

PERSON SPECIFICATION

POST TITLE: Teacher of English

SKILLS, KNOWLEDGE AND APTITUDES	ESSENTIAL	DESIRABLE
Excellent classroom practitioner	✓	
Good communication skills	✓	
Ability to relate well to students in both teaching and pastoral roles	✓	
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Creative interest in developing the use of ICT in the teaching of English.		✓
QUALIFICATIONS AND TRAINING	ESSENTIAL	DESIRABLE
Relevant degree	✓	
Qualified Teacher Status	✓	
Evidence of working as a reflective practitioner, using a variety of approaches to secure ongoing professional development.		✓
EXPERIENCE	ESSENTIAL	DESIRABLE
Good track record of teaching at secondary level, which can be demonstrated through ITT teaching if applicant will be a Year 1 ECT from Sept 2025.	✓	
Knowledge of the KS4 English curriculum	✓	
PERSONAL QUALITIES	ESSENTIAL	DESIRABLE
Well-motivated and enthusiastic	✓	
Commitment to success in education	✓	
A good team worker	✓	
Prepared to accept responsibility and take initiative	✓	
Good organisational skills	✓	
Ability to motivate students	✓	
Ability to form and maintain appropriate relationships and personal boundaries with students	✓	
An interest and commitment to the whole school community		✓
A commitment to child protection and safeguarding.	✓	
SPECIAL REQUIREMENTS	ESSENTIAL	DESIRABLE
Willing and able to travel to academies across the Trust and to flex working hours to attend and support meetings and events that are appropriate to the role.	✓	
Willingness to undertake further training (if necessary)	✓	
Satisfactory Enhanced DBS clearance with a Childrens Barred List check.	✓	
Medical clearance.	✓	

Minimum of 2 references which are satisfactory to the Trust.	✓	
Evidence of qualification certificates.	✓	
Evidence of Right to work in the UK.	✓	

The Trust is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. The Trust is committed to safeguarding and promoting the welfare of children and young people and it expects staff and volunteers to share this commitment.